

		GODDARD SPACE FLIGHT CENTER <b>REPORT OF EXCESS PROPERTY</b>		EXCESS CASE NO.  PDO USE ONLY	
DATE		ORGANIZATION		CODE	
CONTACT AND LOCATION OF ITEM FOR PICKUP					
NAME			EXTENSION	BUILDING	ROOM
<b><u>COMPLETE DESCRIPTION</u></b> ITEM NAME: MANUFACTURER: MODEL: SERIAL NUMBER: VOLTAGE REQUIREMENTS (IF APPLICABLE): DIMENSIONS (LxWxH):					
WEIGHT:					
<b>CONDITION CODE – CHECK THE APPROPRIATE BOX</b>			FEDERAL SUPPLY CLASS	UNIT OF ISSUE	QUANTITY
<input type="checkbox"/> 1 - NEW <input type="checkbox"/> 4 - USABLE <input type="checkbox"/> 7 – REPAIRABLE*			<input type="checkbox"/> X – SALVAGE <input type="checkbox"/> S – SCRAP		
IF CONDITION CODE 7, X OR S, WHY:			UNIT COST		TOTAL COST
_____ _____ _____ _____			EQUIPMENT USER SIGNATURE (If acquisition cost is greater than \$100K, Division Chief must sign).		DATE

## DISPOSAL CONDITION CODE DEFINITIONS

- Any condition code 7 property turned in for disposition must contain a narrative description of the type of repairs needed. (14CFR 102-36.240)